※以下表格請用英文填寫VANCE

|  |
| --- |
| **PERSONAL INFORMATION** 個人資料 |
| **Name of Passport**姓名(英文) |  | **Position Applied**應徵職缺 |  |
| 姓名(中文) |  | **English Name**英文名 |  |
| **Nationality**國籍 |  | **Gender**性别 | Female 女Male 男 |  |
| **Date Of Birth**出生日期 |  | **Current Age**年齡  |  |
| **Mobile Phone** 手機 |  | **Marital Status**婚姻状况 | Single 單身Married 已婚 |
| **Home** 電話 |  | **Religion**信仰 |  |
| **Address**地址 |  |
| **Email Address**電子信箱 |  | **Height** 身高 | cm |
| **Skype ID****Skype** 帳號 |  | **LINE ID** |  | **Weight** 體重 | kg |
| **FOR FOREIGNER ONLY 外國人填寫 (如無可不填寫)** |
| **Passport (PP) No.**護照號碼 | **PP Issue Date**簽發日期 | **PP Expiry Date**護照到期 | **Place Of Issue**簽發地 |
|  |  |  |  |

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| **FAMILY DETAILS 家庭情况** |
| **Name姓名** | **Relationship關係** | **Occupation職位** | **Name Of Employer任職公司** |
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| **EDUCATION QUALIFICATIONS 學歷** |
| **Name Of School/Institution****學校名稱及科系** | **Country****國家** | **Duration時間** | **MAJOR****主修** | **Highest Standard Attained****畢業學位名稱** |
| **From起****mm/yy月/年** | **To至****mm/yy月/年** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **LANGUAGE ABILITY 1-10 Point(10 is Best) 外語能力 1-10 (10為最高)** |
| **Language / Score****語言/分數** | **Listening聽** | **Speaking說** | **Reading讀** | **Writing寫** |
| **English** |  |  |  |  |
| **Chinese** |  |  |  |  |
| **Japanese** |  |  |  |  |

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| **WORKING EXPERIENCE (Please fill in chronological order)工作經歷（請按時間順序填寫）** |
| **Company****公司名稱** | **Position****職位** | **From起****dd/mm/yy日/月/年** | **To至****dd/mm/yy日/月/年** | **Last Drawn Salary****薪資(SGD)** |
|  |  |  |  |  |
| **Job duty工作內容** |  |
| **Company****公司名稱** | **Position****職位** | **From起****dd/mm/yy日/月/年** | **To至****dd/mm/yy日/月/年** | **Last Drawn Salary****薪資(SGD)** |
|  |  |  |  |  |
| **Job duty工作內容** |  |
| **Company****公司名稱** | **Position****職位** | **From起****dd/mm/yy日/月/年** | **To至****dd/mm/yy日/月/年** | **Last Drawn Salary****薪資(SGD)** |
|  |  |  |  |  |
| **Job duty工作內容** |  |
| **OTHER INFORMATION 其他資料** |
| **Earliest date available if offered appointment****最快可以工作的日期** | DD/MM/YYYY |
| **Please answer the following questions請回答下列問題** |
| **1.** | **Do you have relatives or friends working in our company?** | **□Yes是 □No否** |
| **2.** | **Do you have any pre-existing illness or disease?** | **□Yes是 □No否** |
| **If your answer is "Yes" of the questions above, please give details:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Declaration 聲明**

**I hereby declare that all the particulars given in this application are true to the best of my knowledge and belief and I have not willfully suppressed any material fact. I authorize investigation of all information provided by me in this application form. I understand that any misrepresentation or omission of facts called for herein will be sufficient cause for disqualification of my application for employment or dismissal from the company's service if i have been employed.

我在這裡聲明,依照職務申請填寫內容屬實,我沒有任何隱瞞和欺騙的行為。我授權僱用公司在需要時調查我所填寫的內容。僱用公司有權利因我虛報或隱瞞申請的內容而解除和我的聘用關係。**

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